Badges of Merit Guidelines

Tuotantotalouden Kilta Kapital ry
Badges of Merit
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Purpose:
This document describes the criteria for awarding badges of merit that the guild follows when distributing distinctions. It has been prepared to assist Industrial Engineering and Management Guild Kapital ry in conducting its activities in an appropriate manner. These guidelines complement the association's official rules.

1. Minttu Badge

The Minttu Badge is the official badge of Industrial Engineering and Management Guild Kapital ry and resembles the shape of the guild's mascot. The badge has a diameter of xx mm and is white in color.

Award Criteria:

May be awarded for exceptionally active and distinguished service to the guild. A maximum of two badges may be awarded annually. At least one of the awarded Minttu Badges must be granted to a person who is not a member of the guild's current board.

If a person is awarded the Minttu Badge, they may not receive the Guild Badge of Merit during the same year. The Minttu Badge may only be awarded once to any individual.

Wearing the Badge:

The badge is worn in the manner of an academic decoration.

Awarded by:

The Merit Badge Committee

2. Guild Active Member Badge

The Guild Active Member Badge is the official badge of Industrial Engineering and Management Guild Kapital ry and features the text "Kapital." The badge is xx mm wide and is available in bronze and silver versions.

Criteria:

1. A person who has actively served as an officer for at least six months is entitled to wear the bronze badge. The badge may only be worn while the person holds an active role within the guild and is not entitled to a higher distinction.
2. A person who has been elected to or is currently serving on the guild board is entitled to wear the silver badge. The badge may only be worn while the person holds an active role within the guild.

Wearing the Badge:

The badge is worn in the manner of an academic decoration.

Awarded by:

The badge is presented by the Merit Badge Committee.

3. Guild Merit Badge

The Guild Merit Badge is the official badge of Industrial Engineering and Management Guild Kapital ry and consists solely of the “Kapital” text within a gearwheel. The badge has a diameter of xx mm and is available in bronze, silver, and gold.

Award Criteria:

1) Bronze Merit Badge

The Bronze Merit Badge is awarded to a person who has served the guild in an especially meritorious manner. The badge may be awarded no earlier than during the recipient’s second year of studies.

2) Silver Merit Badge

The Silver Merit Badge is awarded to a current or former member of the guild who has rendered distinguished service to the guild over several years. As a general rule, the badge is awarded no earlier than during the recipient’s third year of studies.

When considering the award, attention should be given to the individual’s contributions to the guild, the student union, and student hobby clubs. The recipient’s significance to the community should also be taken into account.

The badge may be awarded to an exceptionally distinguished second-year student. In such cases, consideration must be given to the student’s long-term commitment to the community and exceptional activity related to Finnish engineering student culture.

3) Gold Merit Badge

The Gold Merit Badge is awarded to a current or former member of the guild who has served the guild with distinction over several years, significantly developed the guild's activities, and inspired others through their example to become more actively involved in guild activities.

When awarding the Gold Merit Badge, special consideration should be given to the individual's exceptional merits during their studies or to significant contributions made to the guild after graduation.

The Gold Merit Badge is awarded together with a guild ribbon.

Wearing the Badge:

The badge is worn in the manner of an academic decoration. It is worn attached to a guild ribbon or a rosette made from the ribbon. The right to wear the badge is lifelong.

Awarded by:

The badge is awarded by the Merit Badge Committee.

In addition to merit badges, the guild annually recognizes distinguished members as follows:

Freshman of the Year

Kapital annually awards the title of Kapital Freshman of the Year to one new student from each academic year's incoming class. The guild board selects the recipient based on nominations submitted by members.

This recognition is awarded for distinguished participation in guild activities, interest in engineering student culture, and a positive attitude.

The Freshman of the Year is announced on the eve of May Day (Wappu Eve).

Honorary Mention

An Honorary Mention may be awarded to 0–2 individuals who, during their studies, have demonstrated exceptional commitment to the guild community and its well-being without their contributions being based on an official position or title.

Particular emphasis is placed on:

- Active and self-initiated participation in guild activities
- Promoting community spirit and consideration for others in everyday life
- A positive, encouraging, and approachable attitude
- A willingness to help fellow students and strengthen community spirit
- Exemplary conduct that reinforces the guild's culture

Industrial Engineering and Management Guild Kapital ry Badges of Merit Committee

The guild operates a Badges of Merit Committee whose term of office runs from 1 February to 31 January.

Composition of the Committee

The committee consists of:

- 1–2 members of the current guild board
- 1–2 persons appointed by the previous year's board
- 0–2 other guild officers

Selection Process

Towards the end of each year, the board appoints 1–2 persons to serve on the committee for the following year.

At the beginning of the year, the board appoints 1–2 persons to the current year's committee (preferably during January so that the committee can begin operating at full strength in early February).

The association may organize an officer application process for the committee, through which 0–2 persons may be selected to serve on the committee. This recruitment is generally organized annually between November and January.

Duties and Responsibilities

- The committee is responsible for reviewing merit badge nominations.
- The committee is responsible for preparing the justifications for awarding merit badges.
- The committee shall follow principles of good governance and maintain records of its decisions.
- Committee decisions shall remain confidential until the merit badge or award is officially presented.
- The committee prepares the necessary documents related to the annual celebration.
- The committee presents merit badges and awards during the annual celebration.
- The committee maintains records of all badge recipients.

In the event of a tied vote in the committee's decision-making, the matter shall be resolved by drawing lots.